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### AUTHORIZATION FORM

_____ Patient's Full Name	_____ Patient's SSN / Medical Record Number
_____ Address	_____ Patient's Date of Birth
_____ City, State, Zip Code	_____ Patient's Telephone Number

I hereby authorize use or disclosure of protected health information about me as described below.

1. The following specific person/class of person/facility is authorized to use or disclose information about me:

\_\_\_\_\_

2. The following person (or class of persons) may receive disclosure of protected health information about me:

\_\_\_\_\_  
His / Her Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code

3. The specific information that should be disclosed is (please give dates of service if possible):

\_\_\_\_\_  
\_\_\_\_\_

UNLESS YOU SIGN HERE, NO INFORMATION ABOUT ALCOHOL/SUBSTANCE ABUSE, HIV/AIDS, OR MENTAL HEALTH WILL BE DISCLOSED:  Y  N Disclose this information\*

- 4. I understand that the information used or disclosed may be subject to re-disclosure by the person or class of persons or facility receiving it, and would then no longer be protected by federal privacy regulations.
- 5. I may revoke this authorization by notifying \_\_\_\_\_ in writing of my desire to revoke it. However, I understand that any action already taken in reliance on this authorization cannot be reversed, and my revocation will not affect those actions.
- 6. My purpose/use of the information is for \_\_\_\_\_
- 7. This authorization expires on \_\_\_\_\_, 20\_\_\_\_, OR upon occurrence of the following event that relates to me or to the purpose of the intended use or disclosure of information about me: \_\_\_\_\_

FEES FOR COPIES: Federal and state laws permit a fee to be charged for the copying of patient records. You may be required to pre-pay for the copies; if not, then your copies will be mailed along with an invoice. THIS FORM MUST BE FULLY COMPLETED BEFORE SIGNING – note that signature is required in two places.\*

_____ Signature of Individual*	_____ Date of Individual Signature	_____ DOB or SSN
_____ Signature of Guardian* or Personal Representative of Patient's Estate	_____ Date of Guardian's/Personal Representative Signature	_____ Description of Authority to Act for the Individual
_____ Received By 2of 2 Original created 032415 Version 1.0	_____ Processed By	_____ Log #